

KENYATTA HONEYCUTT

GOVERNMENTAL RELATIONS

PROFILE

Actively seeking a position that will maximize my nearly two decades of policy development experience to help lead and cultivate a community committed to the implementation of quality and accessible social services in Louisiana

SKILLS & ABILITIES

Experienced in handling constituent concerns and in presenting results and outcomes. Skilled in grant writing, capacity building in addition to event planning, developing and implementing standardized policies and procedures

CONTACT

Post Office Box 44402
Baton Rouge, LA 70804

T 504.701.5843

E kenyattadenise1981@gmail.com

EXPERIENCE

HONEYCUTT CONSULTING

PRESENT

As sole proprietor of Honeycutt Consulting, I provide administrative, consulting services, and event planning and execution for small businesses and non-profit organizations.

LOUISIANA STATE SENATE, BATON ROUGE, LA

JANUARY 2007-PRESENT

I currently provide advanced support for the Secretary of the Louisiana State Senate as the Senate Journal typist, assisting with Boards and Commissions, payroll timesheets, drafting resolutions, and general administrative duties.

LOUISIANA HOUSE OF REPRESENTATIVES, BATON ROUGE, LA

JANUARY 2003-JANUARY 2007

As Executive Assistant to the President Tempore I wrote speeches and developed talking point as well as policy white papers. I was responsible for the logistics for special events including arrangements for space, caterers, setup and cleanup. Additionally, I managed constituent cases by responding to requests and resolving issues through investigation, intervention, arbitration and facilitation.

GEORGIA GULF CORPORATION, PLAQUEMINE, LA

MARCH 2003-DECEMBER 2003

As the Public Affairs Intern, I wrote articles and designed graphics for *Elements*, the employee newsletter. I developed and implemented public service projects for the company's public relations campaign; for example—GGC Habitat for Humanity, GGC Thanksgiving Senior Luncheon, GGC Day at the Legislature, ChemPals Chemistry Expo. I was able to design advertisements and promotional material for the company's many public relations campaigns. Additionally, I was responsible for the upkeep of *Elements*, GGC employee online newsletter (www.ggcnewsletter.com)

EDUCATION

LOUISIANA STATE UNIVERSITY, BATON ROUGE, LA BACHELOR OF ENGLISH

LSU Dean's list, TOPS Scholar and Audubon Scholar

VOLUNTEERISM

GIRLS SCOUTS OF SOUTHEAST LOUISIANA AUGUST 2015-PRESENT

Troop Co-Leader

HEALING PLACE CHURCH OCTOBER 2012-PRESENT

H.P. Serve Volunteer